



2010

METROPOLITAN HOUSING COMMISSION

THURSDAY, MAY 13, 2010, AT 8:00 AM

The **METROPOLITAN HOUSING** will conduct a meeting **THURSDAY, MAY 13, 2010, AT 8:00 AM** in the **COMMUNITY SERVICES DEPARTMENT, SANTA RITA BUILDING, 310 N. COMMERCE PARK LOOP, TERRACE CONFERENCE ROOM**, Tucson, Arizona.

LEGAL ACTION REPORT

1. Call to Order / Roll Call
Michael Grassinger called the meeting to order at 8:10 AM.
2. Approval of March 11, 2010 minutes
Motion made by Michael McDonald and second by Pete Chalupsky to approve minutes with amendment to second page of item number eight, under the MHC/Pima County Housing Commission Joint Subcommittee item (correction of date). Motion passed unanimously.
3. Role of the Commission on the Delivery of Affordable Housing through Nonprofit Partners – Jerry Anderson
Discussion was held on how MHC should serve in a facilitator role and insure that affordable housing units are not lost. Michael McDonald suggested a more frequent reporting period. Currently, there is an Annual Production Report and this should be a monthly report to the Commission. It should be a standing item on the agenda. The Commission's role should be to develop resources to fill gaps, work closely with staff in this role of facilitator. Performance measures should be left to staff and the Commission should be kept updated. Michael Grassinger asked for volunteers for a task force to develop parameters for the housing measures MHC would like to track.
4. Report from the Chair
 - a) Joint meeting with CAC – **Michael Grassinger reported that the meeting was held and discussion was held. A new member from the Metropolitan Housing Commission needs to be appointed to attend the THTF Citizen Advisory Committee meeting. Michael McDonald was attending but would like another volunteer to replace him. Maryann Beerling volunteered. Maryann requested that staff from the CAC contact her and provide her with the schedule of the meetings and any other information she may need. Maryann informed the Commission that at their meeting with the CAC members they informed them that they may be interested in supporting the Barn Raising RFP. Corky would like to talk to Michael McDonald on this issue then take it to the full Tucson Housing Trust Fund Citizens Advisory Committee. Michael McDonald will contact him and talk to him about this.**

b) Meeting with Arizona Housing Alliance

Mike Grassinger informed us that this meeting did not happen. Jerry Anderson and other members of the Commission agreed that a possible joint meeting with the Arizona Housing Alliance could be held during the Governor's Forum which will be held at Starr Pass this year. Jerry Anderson will discuss this with Valerie and come back to the Commission to see if this can be arranged.

c) Other Business

Mike Grassinger handed out an attendance roster and discussed the issue of the four consecutive absences requires removal of the member according to City of Tucson ordinance.

5. Updates from Staff

- **Report on Vista Sierra and relocating tenants in units and Metropolitan Housing Corporation issues.**
- **There have currently been 52 homes purchased under the community land trust.**
- **Albert Elias discussed the Section 108 program with the Commission and informed them that he was attending more meetings on this issue and would be reporting back to the Commission at the next meeting on what has been discussed on this issue (how to use it, what is eligible activity, underwriting, etc.).**
- **Albert Elias discussed the City's FY 2011 Budget process.**
- **Albert Elias informed the Commission that Mayor and Council approved the Consolidated Plan. He handed out a summary.**
- **Land Trust meeting on Friday. Question on Pima County Assessor taxes was brought up by Michael McDonald on how it is separated between the land and house with a land trust. Andrea will ask the question and get an answer for the Commission.**

6. Subcommittee Updates/Reports/Potential Action

- **Governmental Affairs – Jerry Anderson, Chair**
Jerry talked to Valerie from the Arizona Housing Alliance and the Commission to work with the Arizona Housing Commission to do joint sponsorship of an event at the Governor's Housing Forum. It was requested that staff look in to the Commission fund that is being managed by the Corporation. The Commission would like to see how the Commission can get this money back for their use. Andrea Ibanez will check with the Attorney's Office to see how the fund can be managed by the Commission through the City staffing.
Jerry Anderson reported that he had met with Council Member Kozachik and went very well. Still need to meet with Council Member Fimbres and now Council Member Cunningham.
- **Marketing & Public Relations – Evelia Martinez, Chair**
Evelia Martinez informed the Commission that they have a meeting next week on May 19th and will finalize the Housing Trust Fund brochure. Everyone received a draft of the brochure for their review.
- **Membership Recruitment – Susan Soto, Chair**
Susan Soto was not present to make a report. Mike Grassinger suggested that if anyone had any names that they would like to submit for the vacancies on the Commission that they contact Susan Soto. Andrea Ibañez informed the Commission that these vacancies should be filled as soon as possible

because it affects our quorum issue. Mike Grassinger to talk to Susan Soto about getting these positions filled as soon as possible.

- **MHC/Pima County Housing Commission Joint Subcommittee – Michael McDonald, Chair**

Michael McDonald asked Albert to see if he could get the final Memorandum from Carmine Debonis, who facilitated the meeting of the Reduction of Barriers meeting that was held. We are waiting for final memorandum to distribute to Metropolitan Housing Commission and the Pima County Commission. This is a one year subcommittee and after this Memorandum comes out it may not need to meet.

- **RFP “Barn Raising” Task Force – Michael McDonald, Chair**
The RFP is on the Housing and Community Development website. Chris Kaselemis provided a copy of the RFP from the HCD website for Commission to review. Project is scheduled for the fall. At the June meeting the Commission should have some responses to review. Leslie Carlson also suggested that the Marketing subcommittee should discuss the marketing and public relation aspect of the Barn Raising Project at their next meeting. Michael McDonald requested that the RFP responses received be sent to the Commission to review prior to the June meeting so they can discuss them when they convene in June.

7. **Future Agenda Items**

Role as Facilitator – Mechanisms that can be used.

Production Report Update

Section 108 Update

“Barn Raising” Project - Expanded Discussion on Role as a Facilitator

Possible Joint Meeting with Pima County Housing Commission

Change in Meeting Time for the MHC Meetings

8. **Call to the Audience**

No requests received.

9. **Adjournment**

Meeting was adjourned at 9:20 AM